

**CARBON COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**Tuesday, April 16, 2002**  
**Carbon County Courthouse, Rawlins, Wyoming**

The regular meeting of the Board of Carbon County Commissioners was held on Tuesday, April 16, 2002 in the Commissioners Meeting Room of the Carbon County Courthouse in Rawlins, Wyoming. Attending the meeting were Commissioners Lee Meacham, Linda Fleming and Chairman Artlin Zeiger, Linda Ann Smith, Carbon County Clerk, Alice L. Garvin, Chief Deputy County Clerk and Shelley Welsh, Deputy Clerk.

Chairman Zeiger called the meeting to order at 8:30 a.m.

**PAYABLES**

The following payables were signed and approved for payment.

AT&T	Carbon Building	\$16.75
Abbott, Charlene	CES	\$27.72
Alco	Assessor	\$41.98
Alco	Sheriff	\$6.00
American Linen	R&B	\$58.50
American Linen	Emergency Management	\$27.82
Amerigas	Fire Protection	\$395.43
Art's Plumbing & Heating	Courthouse	\$40.00
Arthritis Foundation	Public Health	\$25.00
Avaya, Inc.	Radio Tech	\$22.80
Bennett, Eloise A.	Administration	\$9.45
Best Access Systems	Carbon Building	\$513.88
Bi-Rite	Grants	\$259.90
Bi-Rite	Jail	\$2,183.22
Bi-Rite Sporting Goods	Sheriff	\$187.80
Bi-Rite Sporting Goods	Emergency Management	\$7.49
Bigner, Lynn	Administration	\$63.35
Black Hills Ammunition	Sheriff	\$518.00
Brown's Towing & Rec	Sheriff	\$77.50
Brown's Towing & Rec	Sheriff	\$45.00
Brown, Estella	Grants	\$16.17
Build Rite Lumber	Jail	\$20.06
Build Rite Lumber	R&B	\$46.19
Build Rite Lumber	Fire Protection	\$79.11
Canon Financial Service	Administration	\$475.46
Carbon County TV	Sheriff	\$39.99
Carbon Power & Light	Radio Tech	\$54.34
Carbon Power & Light	Senior Center	\$701.36
Carbon Power & Light	R&B	\$596.44
Carbon Power & Light	Fire Protection	\$165.85
Caterpillar Financial	R&B	\$42,707.27
Cesko, David	Grants	\$380.00
Cesko, David	Jail	\$100.00
Cesko, David	Administration	\$337.00
Chandra, V Raja	Administration	\$117.50
Childress Electric	Courthouse	\$1,899.50
Communication System	Courthouse	\$390.00
Computer Software	Administration	\$130.00
Computer Software	Administration	\$2,107.00
Conoco Incorporated	Sheriff	\$122.54
Corporate Express	Clerk	\$51.46
Corporate Express	Clerk	\$96.08
Corporate Express	Treasurer	\$101.97
Corporate Express	Treasurer	\$111.06
Corporate Express	Public Health	\$72.90
Corporate Express	Public Health	\$52.30
Corporate Express	Public Health	\$27.53

Corporate Express	Administration	\$198.60
Craftsman Electric	Carbon Building	\$137.59
Craftsman Electric	Senior Center	\$1347.56
Craftsman Electric	Emergency Management	\$123.26
Cruz, Sally	Public Health	\$14.85
Daily Times	Grants	\$49.52
Daily Times	Treasurer	\$286.08
Daily Times	Sheriff	\$439.14
Daily Times	R&B	\$55.20
Daily Times	Elections	\$1207.20
Daily Times	Public Health	\$49.52
Daily Times	Administration	\$1615.23
Daily Times	Planning	\$35.00
Daily Times	Emergency Management	\$37.14
Deep Sweep	Public Health	\$75.00
Dell Marketing L.P.	Administration	\$12,045.00
Dixon, Town Of	R&B	\$33.50
Dooley Oil	Administration	\$9,890.00
Dubois Telephone	R&B	\$34.02
Eagle Uniform Supply	Carbon Building	\$28.11
Elk Mountain Towing	Sheriff	\$177.19
Elk Mountain, Town of	R&B	\$82.97
Encampment, Town of	R&B	\$45.00
Engstrom, James	Jail	\$150.00
Erickson & Roberts	Administration	\$378.00
Evans, Morgan	Jail	\$117.00
Evergreen Construction	R&B	\$456.25
Farmer Brothers	Clerk	\$19.30
Farmer Brothers	Emergency Management	\$21.00
First American Title	SC/Road	\$750.00
Ford, Nell	Public Health	\$16.50
France Flying Service	Sheriff	\$300.00
Fremont Motors	Sheriff	\$74.20
Gases Plus	R&B	\$3138.89
Gases Plus	Fire Protection	\$54.00
Golden, Mary	Public Health	\$120.87
Graphic Sports	CES	\$12.95
Gray Supply	CES	\$81.85
HHCAW	Public Health	\$90.00
Hanna, Town of	R&B	\$50.60
Hasco Industrial	R&B	\$432.12
Hasco Industrial	Fire Protection	\$14.58
Heiman Fire Department	Fire Proction	\$533.00
Herold Iron Works	R&B	\$65.00
Herter, Jacques	Sheriff	\$400.00
Hettgar, Bridget	Public Health	\$34.98
Hillcrest Spring Water	Attorney	\$31.75
Hillcrest Spring Water	R&B	\$6.25
Home Healthcare	Public Health	\$39.05
Honnen Equipment	R&B	\$1,996.22
Ikon Office Solution	Public Health	\$36.84
Ikon Office Solution	Administration	\$289.59
IOS Capital	Administration	\$993.81
IOS Capital	Administration	\$240.00
J H Kasper Oil	Assessor	\$15.25
J H Kasper Oil	Sheriff	\$1,191.01
J H Kasper Oil	CES	\$199.96
J H Kasper Oil	R&B	\$1,119.12
J H Kasper Oil	Fire Protection	\$334.93
Jackalope Printing	Jail	\$3.23
Jackalope Printing	Emergency Management	\$144.02

JB's Stop -N- Shop	Sheriff	\$168.65
JB's Stop -N- Shop	Fire Protection	\$12.19
Jerry's Donuts	Commissioner	\$10.98
Kelley, Joyce J.	Administration	\$225.00
Kilburn Tire Company	R&B	\$26.00
Kinderprint Company	Sheriff	\$401.25
King Soopers	Grants	\$525.48
King Soopers	Sheriff	\$127.29
King Soopers	Fire Protection	\$46.25
Kirsch, A P	Jail	\$1,200.00
KN Energy	Senior Center	\$177.77
KN Energy	R&B	\$1,565.72
KN Energy	Fire Protection	\$560.67
Knapp Supply & Equip	Courthouse	\$68.70
Knapp Supply & Equip	Courthouse	\$68.70
Kone Elevators Escal	Carbon Building	\$558.81
Kone Elevators Escal	Senior Center	\$251.06
L N Curtis & Sons	Fire Protection	\$1,101.00
L N Curtis & Sons	Fire Protection	\$523.46
Lathrop Equipment	R&B	\$56.17
Lathrop Equipment	R&B	\$1,374.32
Long Building Techno	Building & Grounds	\$1,453.06
M H L Systems	R&B	\$1,990.00
MacPherson Law Offices	Administration	\$399.00
MacPherson Law Offices	Administration	\$84.75
MacPherson & Kelly	Administration	\$395.50
Massey, Daniel T.	Administration	\$56.39
Matco Tools	R&B	\$44.03
Mathey, Richard	Administration	\$546.00
Mcllvaine, Robert	Rent	\$450.00
Medibadge	Grants	\$101.55
Medicine Bow Health	Grants	\$40.00
Medicine Bow, Town of	R&B	\$45.60
Memorial Hospital	Jail	\$1,215.08
Memorial Hospital	Administration	\$5,007.34
Midwest Welding	Grants	\$1,275.00
Minolta Business	CES	\$156.83
Minolta Business	CES	\$99.98
National Sheriff's	Sheriff	\$100.00
Nursing 2002	Public Health	\$27.95
Overhead Door Company	R&B	\$368.00
Overhead Door Company	R&B	\$368.00
PMPC Engineering	SC\Road	\$2,623.16
PMPC Engineering	SC\Road	\$451.49
Pacific Power & Light	Sheriff	\$106.99
Pacific Power & Light	Courthouse	\$1,729.73
Pacific Power & Light	Radio Tech	\$34.11
Pacific Power & Light	Radio Tech	\$15.84
Pacific Power & Light	Carbon Building	\$2,048.44
Pacific Power & Light	R&B	\$651.39
Pacific Power & Light	Building & Grounds	\$41.98
Pacific Power & Light	Fire Protection	\$118.78
Pacific Power & Light	E.M.	\$219.06
Pamida Inc.	Grants	\$84.84
Pamida Inc.	Grants	\$24.20
Pamida Inc.	Jail	\$56.48
Pamida Inc.	Public Health	\$10.99
Patton, Sally	Grants	\$17.84
Patton, Sally	R&B	\$225.00
Perkins Oil	Sheriff	\$255.01
Perkins Oil	R&B	\$118.16

Peterson Equipment	Sheriff	\$106.58
Pickett, Thomas	Assessor	\$5,350.00
Plan One\Architect	Buildings & Grounds	\$48,202.80
Platte Valley Medical	Grants	\$50.00
Prehoda, Leonard	Administration	\$890.71
Public Health Nursing	Public Health	\$20,110.67
Questar Gas	Senior center	\$140.21
Quill Corporation	Public Health	\$100.80
Quill Corporation	Public Health	\$274.97
Quinn/Richardson/Kucera	Building & Grounds	\$88.55
Qwest	Commissioners	\$141.18
Qwest	Sheriff	\$239.27
Qwest	Radio Tech	\$215.84
Qwest	R&B	\$35.25
Qwest	Buildings and Grounds	\$49.45
Range Magazine	CES	\$19.95
Rawlins Automotive	R&B	\$467.61
Rawlins Automotive	Fire Protection	\$814.66
Rawlins Automotive	R&B	-\$233.60
Rawlins Eye Care	Grants	\$64.00
Rawlins Glass	CES	\$199.00
Rawlins Glass	R&B	\$18.56
Rawlins, City of	Senior Center	\$137.86
Rawlins, City of	R&B	\$115.76
Ryan Electronics	Emergency Management	\$2,400.00
Ryan Electronics	Emergency Management	\$752.79
S&S Disposal	R&B	\$20.00
Saratoga Auto Parts	R&B	\$12.88
Saratoga Auto Parts	R&B	\$1,000.00
Saratoga Auto Parts	R&B	\$6.36
Saratoga Auto Parts	R&B	\$27.98
Saratoga Auto Parts	R&B	\$39.32
Saratoga Auto Parts	R&B	\$700.31
Saratoga Auto Parts	R&B	\$47.89
Saratoga Sun	Grants	\$54.00
Saratoga Sun	R&B	\$36.00
Saratoga Sun	Elections	\$826.80
Saratoga Sun	Public Health	\$21.00
Saratoga Sun	Administration	2,037.44
Saratoga Sun	Planning	\$87.00
Saratoga Sun	Planning	\$3.50
Schulze, Kenneth MD	Grants	\$325.00
Shepard Construction	Buildings & Grounds	\$77,620.00
Shepard	Sheriff	\$347.20
Shepard	R&B	\$55.55
Shively Hardware	Sheriff	\$181.99
Shively Hardware	R&B	\$17.78
Shively Hardware	R&B	\$10.89
Shively Hardware	R&B	\$567.70
Shively Hardware	R&B	\$2.20
Shively Hardware	R&B	\$15.95
Shrove's Construction	R&B	\$765.00
Skyline Motors	Assessor	\$19.21
Smith, Susan	Grants	\$10.56
State of Wyoming	Elections	\$72.95
Summit Trucking	Grants	\$12,827.35
T&T Plumbing	Courthouse	\$45.00
Tire Distribution	R&B	\$2,300.00
True Value	Courthouse	\$18.10
True Value	Courthouse	\$5.38
True Value	Courthouse	\$37.76

True Value	Jail	\$47.10
True Value	Carbon Building	\$179.97
True Value	Senior Center	\$149.88
True Value	R&B	\$35.98
True Value	R&B	\$25.94
True Value	R&B	\$88.10
True Value	R&B	\$71.45
True Value	R&B	\$46.67
True Value	R&B	\$164.89
True Value	Fire Protection	\$1,570.43
True Value	Emergency Management	\$19.98
True Value	Emergency Management	\$36.62
US Postmaster	Public Health	\$204.00
Union Pacific Railroad	SC/Road	\$2,500.00
Union Telephone	CES	\$13.08
Union Telephone	Public Health	\$241.14
V-1 Propane	Fire Protection	\$64.90
Valley Oil Company	Sheriff	\$286.47
Valley Oil Company	R&B	\$99.37
Verizon Wireless	Emergency Management	\$88.61
Viking Office	Treasurer	\$451.23
Viking Office	R&B	\$309.90
Viking Office	Planning	\$141.48
Visionary Communication	Attorney	\$240.00
Wilson's Self Service	R&B	\$1,150.49
Wimpenny, Robert DDS	Grants	\$500.00
WY DFS	W.I.C	\$20.68
WYDOT	Sheriff	\$23.43
WY Financial Insurance	Coroner	\$20.00
WY Machinery Company	R&B	\$221,473.00
WY Machinery Company	R&B	\$31.13
WY Paper Supply	Courthouse	\$34.67
WY Paper Supply	Courthouse	\$122.08
WY Paper Supply	Jail	\$120.32
WY State Forestry	Fire Protection	\$111.00
WY State Legislature	Commissioners	\$60.00
WY State Penitentiary	Jail	\$4,044.00
WY Treasurer's Assoc	Treasurer	\$100.00
WY Treasurers Assoc	Treasurer	\$60.00
Xerox Corporation	Sheriff	\$262.00
Xerox Corporation	Public Health	\$480.00
Yampa Valley Electric	Senior Center	\$231.66
Yampa Valley Electric	Senior Center	\$443.76
Yampa Valley Electric	R&B	\$162.30
Young, Charles MD	Grants	\$40.00
Youngberg Plumbing	Senior Center	\$53.99
Zabel, Greg	Emergency Management	\$23.25
Zee	Jail	\$38.75
Zee	R&B	\$20.60
<b>TOTAL</b>		<b>\$547,222.51</b>

Commissioner Fleming moved to go into executive session for personnel matters, seconded by Commissioner Meacham. The motion carried unanimously.

Chairman Zeiger adjourned the meeting for lunch at 11:30 a.m.

Chairman Zeiger called the meeting back to at 12:30 p.m.

Commissioner Fleming moved to come out of executive session at 1:50 p.m., second by Commissioner Meacham. The motion carried unanimously.

**COUNTY CLERK**

Commissioner Fleming moved to instruct staff to lock in with Kinder Morgan to provide Carbon

County's natural gas therms at a cost of 52.9 cents a therm for one (1) year commencing May 1, 2002, second by Commissioner Meacham. The motion carried unanimously.

Commissioner Fleming moved to allow staff to contract with Computer Software Associates in amount of \$640.00 to reprogram the pay check stub to provide easier to read employer/employee payroll information, second by Commissioner Meacham. The motion carried unanimously.

Commissioners approved Bonds for Janice Ward, Clerk/Treasurer for Town of Dixon and Norm A. Newsome, Carbon County Coroner.

Two (2) bids were opened for treating the siding of the Little Snake River Valley library building, one from Roundtree Construction in amount of \$2,762.54 and one from Kaiser Painting in amount of \$1,500. Commissioner Meacham moved to approve the bid of Kaiser Painting in amount of \$1,500, second by Commissioner Zeiger. The motion carried with Commissioner Fleming abstaining from the vote because of a conflict of interest.

Commissioner Fleming moved to approve Lease Agreement with Robert and Betty McIlvaine for the Public Health Office in Saratoga at a fee of \$475.00 per month commencing September 2, 2002, second by Commissioner Meacham. The motion carried unanimously.

The Clerk advised that Public Health installed a rotor on the department computers at a cost of \$3,500. The \$3500 was taken from the vaccine account and it was requested that a reimbursement, received from the state, be made back into the same account. Mrs. Smith advised she would make necessary adjustment at budget end, but preferred the \$3500 to be treated as unanticipated revenue.

Commissioner Fleming moved to approve Carbon County Public Health enter into a Contract with the Wyoming Department of Health & Aging allowing Carbon County Public Health to evaluate citizens for assisted living and long term care facilities at a cost of \$80 per evaluation, from July 1, 2002 to July 30, 2004, second by Commissioner Meacham. The motion carried unanimously.

Commissioner Meacham moved to authorize the Chairman to sign the Carbon County Fire Department's annual agreement, Wildland Fire Management Operating Plan, second by Commissioner Fleming. The motion carried unanimously.

Commissioner Fleming moved to authorize the County Clerk to pay juvenile detention bills from the Juvenile Justice Grant for invoices 642 and 646 to FCS-JDC Natrona County programs in amounts of \$294 and \$2225, and to Phil McCall for \$51.66 and Tracy Solass for \$59.01, second by Commissioner Meacham. The motion carried unanimously.

The County Clerk presented the monthly income fee statement for the County Clerk's office for Commissioners approval in amount of \$11,275.75 for March 2002.

Commissioner Fleming moved to award the lawn care for the Carbon Park and park north of senior services to Phyllis McCann which does not include fertilizer cost and equipment in amount of \$550 per month for the 2002 season, second by Commissioner Meacham. County Clerk Linda Smith advised the Commissioners that the cost is the same as it was last year. The motion carried unanimously.

The Clerk advised that she received a letter from the County Extension Office requesting additional funding to cover payroll benefits for a retiring employee in amount of \$1035.76. The Clerk said if the fund is fully depleted she will arrange for a budget amendment in June.

### **MEDICINE BOW LIBRARY LEASE**

Tom Thompson, County Civil attorney, updated the Commissioners on the Medicine Bow Library lease. Commissioner Fleming said she believes that the Medicine Bow Library Lease change, requesting Carbon County pay a share of the lights and gas, is in excess when looking at the portion of the building used by the library. Attorney Tom Thompson was instructed to ascertain what portion of the building is included in the natural gas heating charges and to do some additional fact finding with reference to the lease prior to the Commissioners signing.

### **ELECTED OFFICIALS**

Darrell Stubbs advised the Commissioners that the State of Wyoming's new computer system will not interface with the older system the Assessors office currently uses, and that he expects a shortfall of \$30,000 in the State's budget, which amount may need to be paid by the County.

### **ROAD AND BRIDGE**

Fire Warden Dwight France said the fire department is going to advertise for bids to fix an area of concrete in front of the fire department shop area. Bill Nation told the Commissioners that the Road & Bridge Department, with the approval of the Commissioners, would assist the Fire Department with this project by removing an old slab of concrete approximately 100' x 140' from the apron in front of the shop area.

Bill Nation, Superintendent, Carbon County Road & bridge presented his bi-monthly report to the Commissioners.

Commissioner Fleming moved to authorize the chairman to sign a 30-year Cherokee Road right-of-way Agreement with the BLM, seconded by Commissioner Meacham. The motion carried unanimously.

Mr. Nation requested approval to send a letter to Jay Gould of the Wyoming Department of Transportation which will give the Road & Bridge the ability to request road funds from the Travel Commission/Forest Highway land funds. Commissioner Fleming said she was certain this matter had been discussed at a previous meeting. The letter was approved by the Commissioners.

**BUDGET HEARING**

Representatives from the following agencies presented requests for budget appropriations in year 2002-2003.

	<u>Agency</u>	<u>Requested Amount</u>
1.	Old Pen Joint Powers Board	\$20,000
2.	Excel Project Reach	\$4,000
3.	Carbon County Child Development	\$5,000
4.	Carbon County Predatory Animal Board (Commissioners adjusted to \$10,000)	\$5,000
5.	Rawlins - Carbon County Airport Bd.	\$98,867
6.	Medicine Bow Clinic	\$60,000 +\$7,220 building related items
7.	Carbon County Senior Services	\$224,114
8.	Western WY Family Planning	\$2,000
9.	Wee Folks Place	\$1,500
10.	C O V E	\$3,500
11.	University of WY- Chicano Studies	\$10,000
12.	Energy Basin Clinic	\$268,000 (\$18,000 for physician \$250,000 for new clinic)
13.	Cowboy Poets	\$10,000
14.	Downtown Development (DDA)	\$5,000
15.	Saratoga/Encampment Ambulance Saratoga Ambulance	\$3,000 \$3,000
16.	Ryan Park Ambulance	\$4,000
17.	Carbon County Chamber of Commerce	\$20,000

The following requests were received and noted. However, representatives did not present at this time.

Carbon County Counseling	\$20,000 (existing Contract renewal)
Corbett Medical Foundation	\$20,000
Dixon Airport Board	\$10,325
Noyes Health Care	\$55,000 (New clinic \$250,000)
Baggs Ambulance Service	\$4,000
Carbon County Economic Development	\$20,000
Rock Creek Community Hall	\$1,300

Commissioner Fleming requested \$1200 be set aside for survey of land at Dixon for the Dixon Events Center.

## **MINUTES**

Commissioner Fleming moved to approve the March 29, 2002 special meeting minutes. Seconded by Commissioner Meacham. The motion carried unanimously.

Commissioner Fleming moved to approve the April 2, 2002 minutes. Commissioner Meacham seconded the motion. The motion carried unanimously.

Commissioner Meacham moved to go into executive session for personnel issues at 7:51. Commissioner Fleming seconded. The motion carried unanimously.

Commissioner Fleming moved to come out of executive session at 7:57. Commissioner Meacham Seconded. The motion carried unanimously.

Chairman Zeiger adjourned the meeting at 8:00 PM.

BOARD OF COUNTY COMMISSIONERS

-s-Artlin Zeiger, Chairman

-s-Linda Ann Smith, County Clerk