

CARBON COUNTY BOARD OF COMMISSIONERS
Regular Meeting
Tuesday, January 8, 2002
Carbon County Courthouse, Rawlins, Wyoming

The regular meeting of the Board of Carbon County Commissioners was held on Tuesday, January 8, 2002, in the Commissioners Meeting Room of the Carbon County Courthouse. Attending the meeting were Commissioners Linda Fleming, Lee Meacham and Chairman Artlin Zeiger; Linda Ann Smith, Carbon County Clerk; Alice Garvin, Chief Deputy County Clerk; and Shelley Welsh, Deputy County Clerk.

VOUCHERS

The following vouchers were presented for payment.

AT & T Cable Service	Sheriff	\$49.59
Access Data Corporation	Admin	\$519.27
Alco	Sheriff	\$34.99
Alexander Hamilton	Admin	\$63.00
Alexander, D.A.	Admin	\$225.00
American LaFrance	Fire Protection	\$400.00
American Linen	Road & Bridge	\$88.00
Amerigas	Senior Center / R&B	\$1,622.77
ATCO International	Road & Bridge	\$304.40
Bank of Commerce	Various	\$694.29
Best Western Inn	Clerk / Treasurer	\$99.00
Bi-Rite Pharmacy	Jail	\$903.08
Brody Chemical	Road & Bridge	\$108.11
Build Rite Lumber Supply	Jail / Fire Protection	\$234.47
C N A Surety	Clerk	\$100.00
Carbon County Senior Services	Senior Center	\$29,482.00
Carbon County Strike Team	Fire Protection	\$843.87
Cedar Street Sinclair	Sheriff	\$27.95
CenturyTel	Road & Bridge	\$63.18
Cesko, David MD	Admin	\$765.00
Chandra, V. Raja MD	Admin	\$430.00
City Market Inc. #12	Various	\$346.04
Clark, David C.	Admin	\$2,475.00
Colman Equipment	Road & Bridge	\$45.15
Computer Software Assoc.	Admin	\$15,026.50
Corporate Express	Various	\$693.71
Craftsman Electric	Emergency Management	\$3,535.93
Crawford, Eric	Cooperative Extension	\$927.00
Crawford, Warren	Cooperative Extension	\$271.56
Cruz, Sally	Public Health	\$7.55
D&K Sanitation	Various	\$243.50
Daily Times	Grants / Admin	\$199.68
Day, Dave	Carbon Building	\$3,339.00
Dingman, Dawn	Grants	\$300.00
Dixon, Town of	Road & Bridge	\$33.50
Drummond Refrigeration	Courthouse	\$175.00
Dubois Telephone Exchange	Road & Bridge	\$36.62
E&H Industrial Supply	Road & Bridge	\$981.80
Eagle Uniform Supply	Carbon Building	\$27.42
Erickson, Frank	Fire Protection	\$174.75
Evans, Morgan	Jail	\$52.00
Evergreen Disposal Service	Senior Center / R&B	\$105.00
Farmer Brothers Coffee	Clerk	\$86.60
France Flying Service	Fire Protection	\$75.63
Fremont Motors - Rawlins	Road & Bridge	\$96.96
Grainger	Road & Bridge	\$421.55

Graphic Sports	Courthouse	\$92.00
High Plains Power	Senior Center / R&B	\$146.05
Hillcrest Spring Water	Road & Bridge	\$34.26
Hyland Enterprises	R&B / Fire Protection	\$515.72
Ikon Office Solutions	Admin	\$126.93
J W Brewer Tire	Road & Bridge	\$1,140.00
Jackalope Printing	Sheriff / Attorney	\$152.54
JB's Stop-N-Shop	Sheriff	\$99.92
KN Energy Inc.	Various	\$9,082.73
KONE Elevators	Carbon Bldg. / Senior Ctr.	\$779.68
L & L Electric	Various	\$478.18
L N Curtis & Sons	Fire Protection	\$37.13
Lariat International	Road & Bridge	\$50.40
Lawson Sanitation	Emergency Management	\$20.00
Long Building Technologies	Building & Grounds	\$7,768.97
Lynn Peavey Company	Sheriff	\$137.80
M H L Systems	Road & Bridge	\$645.00
M J K Sales & Feed	Senior Center	\$267.49
Mader, Tschacher, & Petersen	Admin	\$3,000.00
Massey, Daniel T. P.	Admin	\$774.46
McDonald, Elaine	WIC	\$160.00
MCI Commercial Services	Fire Protection	\$15.62
Medicine Bow, Town of	Senior Center / R&B	\$91.20
Memorial Hospital	Admin	\$7,681.50
Minolta Business Solutions	Cooperative Extension	\$571.26
Murray's	Admin	\$4,643.28
Myers Tire Supply Company	Road & Bridge	\$93.89
National Foundation	Public Health	\$55.00
National WIC Association	WIC	\$50.00
Pacific Power & Light	Various	\$434.48
Page One West	Various	\$252.96
Pamida Inc.	Sheriff / Courthouse	\$94.45
Perkins Oil Co.	Sheriff	\$138.60
Petersen's Service Yard	Road & Bridge	\$81.89
Plan One / Architectural	Building & Grounds	\$10,000.00
Power Service, Inc.	Building & Grounds	\$179.30
Questar Gas	Senior Center	\$159.89
Quill Corporation	Grants / Clerk	\$110.13
Quinn / Richardson / Kucera	Building & Grounds	\$356.58
QWest	Various	\$4,168.36
Radio Shack	Sheriff	\$52.36
Rasmusson Furniture	Clerk	\$668.94
Rawlins Automotive	Fire Protection	\$1,064.94
Rawlins Glass	Clerk of Court / Fire Prot	\$581.24
Rawlins, City of	Various	\$1,247.54
Reliable	Clerk of Court	\$791.68
Rite-Style Optical	Road & Bridge	\$243.55
River Valley Locksmith	Courthouse	\$937.18
Royal Sanitary Supply	Courthouse	\$210.58
Ryan Electronics Inc.	Various	\$3,853.63
Sage Publications, Inc.	Public Health	\$95.00
Saratoga Construction	Building & Grounds	\$252.56
Saratoga Sun	Grants / CES / Admin	\$411.28
Sheet Metal Specialties	Severance Tax	\$4,196.00
Shellito, Randy	Admin	\$300.00
Shepard Construction	Courthouse	\$1,080.00
Shepard's	Road & Bridge	\$61.60
Slafter Oil Co.	Road & Bridge	\$1,492.80
Smith, Mary	Senior Center	\$19.17
Snap-On Tools	Road & Bridge	\$69.87
Southwest Professional	Road & Bridge	\$50.00
Sports Illustrated	Sheriff	\$39.75

Stan's Quik Lube	Sheriff	\$28.56
State of Wyoming	Elections	\$37.78
T & T Plumbing	Courthouse	\$97.50
Terminix	Carbon Bldg./ Senior Ctr.	\$65.00
Texaco Credit Card Company	Sheriff	\$23.92
Think First	Sheriff	\$50.00
True Value of Rawlins	Various	\$293.67
U S Postmaster	Admin	\$245.00
Union Telephone Company	Various	\$636.23
V-1 Propane	Fire Protection	\$183.19
Valley Oil Company	Sheriff	\$240.71
Valley Waste Management	Senior Center	\$40.00
Verizon Wireless	Emergency Management	\$85.55
Viking Office Products	Clerk / Clerk of Court	\$259.23
Voohis Associates	Building & Grounds	\$1,773.54
W G Dale Electric Company	Clerk of Court	\$541.40
W S Darley & Company	Fire Protection	\$18.19
WAE4-HA	Cooperative Extension	\$20.00
West Group Payment Center	Attorney	\$764.15
Williams, Kelly & Thompson	Admin	\$349.30
Windshield Doctor	Road & Bridge	\$307.60
Wortham Machinery	Road & Bridge	\$47.28
WY Machinery Company	Road & Bridge	\$228.35
WY Paper Supply	Various	\$533.95
WY State Fireman's Assoc.	Fire Protection	\$50.00
WY Wings	Sheriff	\$195.00
Wyoming.com	Fire Protection	\$19.95
Xerox Corporation	Clerk of Court	\$373.82
Yampa Valley Electric	Radio Tech / Senior Center	\$708.68
Zabel, Marti	Emergency Management	\$155.76
Zee	Various	\$91.10
TOTAL		\$147,607.15

COUNTY ATTORNEY - CIVIL ATTORNEY

Tom Thompson, Civil Attorney for Carbon County, came before the Commissioners to advise them as to the procedures involved in both the capital facilities and inducement revenue bonds.

Commissioner Fleming moved to enter executive session for litigation issues at 9:38 a.m. Lee Meacham seconded. The motion carried unanimously.

Commissioner Fleming moved to come out of executive session at 9:42 a.m. Lee Meacham seconded. The motion carried unanimously.

CARBON COUNTY COOPERATIVE EXTENSION

Warren Crawford introduced Edith Everett to the Board as the new Centsible Nutrition Counselor for the Carbon County Cooperative Extension Office.

Mr. Crawford advised that Judy Smith will retire in March. He presented a list of salary requirements for a new secretary. He listed a salary of approximately \$1200 to \$1400 per month depending on experience.

COUNTY ATTORNEY'S OFFICE

Zoda Furgason, on behalf of County Attorney Ed Risha, appeared before the Board with a proposal on remodeling costs for the County Attorney's Office. Shepard's Construction had submitted a bid of \$11,653.00 (allotted a total of \$12,000.00) for construction work. This work would include extending the front wall of the office, installation of a counter in the conference with extra storage

space underneath. She also asked if L&L Electric could take care of some electrical work in their office as well. The Commissioners will visit the office and take the matter under advisement.

COUNTY TREASURER

Cindy Baldwin presented an informational sheet in regard to the State County Road Funds (SCRF) and High Savery Dam accounts to the commissioners on their status.

Cindy Baldwin presented her letter of disclosure to the commissioners.

OFFICIAL DEPOSITORIES AND NEWSPAPERS

Commissioner Fleming moved to accept the following places as Carbon County depositories:

1. Community First National Bank in Saratoga
2. Bank of Commerce
3. Community First National Bank in Rawlins
4. Rawlins National Bank

Lee Meacham seconded. The motion carried unanimously.

Commissioner Fleming moved to name Carbon County's official newspapers as the Rawlins Daily Times and Saratoga Sun. Lee Meacham seconded. The motion carried unanimously.

CLERK OF DISTRICT COURT

Lindy Schmidt advised that the new sound system in the courtroom is working well. She requested to have L&L Electric come in to work on the wiring and lights and suggested waiting on painting the back until the electricians are done. Ms. Schmidt advised the ceiling in their break room is in poor shape and may need repaired. County Clerk, Linda Smith, advised this problem was caused by an infrequent overflow from the jail, and T&T Plumbing advised it is only a problem sometimes and cannot be repaired. County Clerk Smith advised that the Commissioners had allocated \$15,000 to replace the ceiling in the Court Clerk's file room.

SENIOR SERVICES

Bill Michie presented his bi-monthly report.

JAIL COMMITTEE

Jerry Colson, Randy Shinkle, Cindy Baldwin and Wade Waldrip appeared before the Commissioners.

Sheriff Colson advised the Jail Committee will meet with Jail Consultant, Voorhis, on January 15, 2002.

Sheriff Colson advised on January 22, 2002, training will be held on the electronic monitoring bracelets. He confirmed that funding from the Juvenile Justice Grant was received. He will call a meeting for all members to formally elect officers.

EMERGENCY MANAGEMENT

Greg Zabel appeared before the Board and gave his semi-monthly report.

Greg Zabel advised the Board that the contract for Allen Franck (GIS services) specifies that Albany County will bill Carbon County once or twice a year for its services. The commissioners requested to have Tom Thompson review the contract.

Greg Zabel requested permission to hire an individual to work on the rural addressing.

Commissioner Meacham moved to enter executive session to discuss personnel issues at 11:21 a.m. Linda Fleming seconded. The motion carried unanimously.

Commissioner Fleming moved to come out of executive session at 11:30 a.m. Lee Meacham seconded. The motion carried unanimously.

TELECONFERENCE WITH FIRE WARDEN

Dwight France advised the Carbon County Fire Department received the grant from the Bureau of Land Management in the amount of \$18,100.00. A match of ten percent match is from the County, for a total of \$19,910.00. This funding must be used for wildland fire equipment. The Fire Warden advised L.M. Curtis could provide a clip-on unit for \$14,500.00, and they will discount an additional \$500.00 for picking it up. He did not know exactly when the funds would be made available to the County, but it may be as early as April. There are funds available in other line items if funding is not received from the grant.

FOREST SERVICE

Becky Rine (Public Affairs Specialist) from the Forest Service appeared before the Board for preliminary input on boundaries within Carbon County. This is very useful information in fire planning. The Commissioners advised there may issues regarding people impact, hunting issues, livestock issues, recreational issues, and possible water pollution. Becky Rine requested to meet with the Commissioners with more detailed maps sometime in February.

CITIZEN INPUT

Bill Michie of Carbon County Senior Services and home health staff appeared to listen to input from a local citizen. The citizen did not arrive to address any issues.

Lunch break from 12:00 to 1:30 p.m.

PUBLIC HEALTH

Bridget Hettgar, RN appeared before the Board of Commissioners in regard to the following information.

The Public Health Manager advised the State of Wyoming is providing approximately \$1,015,000 statewide in funding for bio-terrorism preparedness. Each area will receive approximately \$169,000, of which Carbon County will probably receive about \$34,000. The State did inquire as to what each county may need in relation to their public health office. The State is requesting a dedicated fax line connected to a health network be installed in her office. She

advised Public Health will also get a cell phone, as well as TVs, VCRs, palm pilots, and related equipment for each county.

Ms. Hettgar requested authority to install a phone line for the fax machine at this time. This cost would be free for one year, and then cost the County approximately \$60 to \$100 per month after that time. Bridget advised there was no agreement necessary to be signed by the Board.

Commissioner Meacham did request Bridget Hettgar to contact Greg Zabel and work with him on developing a protocol for notification of all rural areas in the County in an emergency.

CARBON COUNTY PUBLIC LIBRARY

Vicki Hitchcock appeared before the Board of Commissioners in regard to a letter from the Bill and Melinda Gates Foundation to provide connectivity to communities. This letter advised that eligible libraries may apply for a cash grant. The amount for Carbon County is \$29,000. She advised each of the branch libraries could receive one computer and printer and four (4) computers for the main library. The computers do come with Spanish keyboards which may be interchanged.

The only stipulation in the funding is that the computers must be free of charge and for public usage and connected to the Internet. They must also sign a technical support agreement for one year of unlimited support and limited support for the second year.

These will be top-of-the-line Gateway computers (Pentium IV, flat panel monitor, DVD, surge protector, 4.1 GHz, headphones). They are fully loaded with software (Word, Excel, Internet Explorer, Norton Antivirus, and many children's programs) and equipped with a Windows 2000 operating system.

Commissioner Fleming moved to authorize the chair to sign the agreement with the Bill and Melinda Gates Foundation for the new computers. Lee Meacham seconded. The motion carried unanimously.

PLANNING AND ZONING

Jay Grabow, County Planner and Economic Development Director, and Henry Hewitt, Chair of the Carbon County Planning Commission, appeared before the Board.

Mr. Grabow requested that he be appointed to serve on the Historic Trails Resource and Development Council. He believed that such would assist in receiving funds for economic development.

Commissioner Fleming moved to appoint Mr. Grabow as the County's representative to the Historic Trails Resource Council and Development Council for two years. Lee Meacham seconded. The motion carried unanimously.

BOND INDUCEMENT RESOLUTION

Grand Encampment Mountain Resort, LLC

Mr. Grabow also introduced John Jenkins of Ranch Preservation Company, LLC. Mr. Jenkins represents the Grand Encampment Mountain Resort, LLC. Mr. Grabow requested a bond inducement resolution or letter of support from the Board to take with them to the Wyoming Business Council. The project was going to the Wyoming Business Council on January 15, 2002.

Mr. Jenkins presented information to the Commissioners regarding the project, public finance potential, economic research assessment, water feasibility, wetland assessment, utilities, telecommunications, and related topics.

The proposal is for a 190 unit ski and rural resort area. The project will require an equity club structure to support it.

Grand Encampment Mountain Resort has obtained permanent residential zoning. Gross revenues from the real estate and membership is estimated at \$96 Million. The project will provide a steady cash flow for economic development and can serve up to 1500 skiers per day. However, it was anticipated that 600 skiers per day would be supported, 400 of which would be club members, 200 would be public per-day users.

After extensive discussion, Commissioners Zeiger and Meacham asked if the project would be available for public access. Commissioner Meacham stated that there was approximately five (5) miles of road to the ski area that the County would have to construct and maintain, and this would be a large expense for the County. Both Commissioners hoped that skiing would be offered to the public and this would not be a “gated community.”

After further discussion, Commissioner Fleming advised that the Board had not adequate time to view all of the information, and she would like to speak with the County’s legal counsel, and further, it was difficult to make such a large decision with the minimum time allotted to look into the issue.

Mr. Hewitt strongly urged the Commissioners to sign a letter of support or bond inducement resolution.

After discussion, Commissioner Fleming moved that Planning Director, Jay Grabow, write a letter for the Commissioners in support of the project and that it was to state that the Board of Commissioners did have intentions of signing the inducement resolution at an appropriate time. Lee Meacham seconded, and the motion carried unanimously.

Commissioner Fleming further requested that Mr. Grabow contact the Board’s counsel in this matter.

The Bond Inducement Resolution was presented to the Board by Dan Baxter of Kaiser and Company. No action was taken on the resolution.

KAISER AND COMPANY

Todd Bishop of Kaiser and Company appeared before the Board. Commissioner Fleming moved that the chair be authorized to sign the financial advisory contract entitled “1% capital facilities sales and Use Tax Projects for Carbon County, Wyoming” with Kaiser and Company, for an amount not to exceed \$7,500. Lee seconded. The motioned carried unanimously.

CARBON COUNTY CHILD DEVELOPMENT CENTER

Pam Smith advised that CCCDC has been awarded an Expansion Grant from the Department of Health and Human Services for 16 children, and awarded an At-Risk Preschool Program grant through the State of Wyoming for 20 children. Pam Smith advised the center would be needing for more space to accommodate the extra children.

Pam Smith asked the commissioners to sponsor them with the Community Services Block Grant. County Clerk, Linda Smith, advised that a general public hearing would be set up to take public input on Community Development projects at a later time.

Pam Smith advised they were in the process of applying for a Head Start grant to fund a project manager.

WYOMING GAME AND FISH

Kent Schmidlin of Wyoming Game & Fish appeared before the Board and presented an informational presentation on the Wildlife Legacy Trust. It identified problems relating to possible loss of habitat areas in Wyoming. The program suggests how municipalities must work together with Game & Fish, energy companies and each other to deal with chronic habitat problems. Game & Fish is currently developing a plan to work with land management agencies and private land owners.

ROAD AND BRIDGE

Bill Nation presented his bi-monthly report to the commissioners.

Commissioner Fleming moved that Road and Bridge allow Bill Nation to declare the following three vehicles as surplus property and be allowed to accept bids on the vehicles. Lee Meacham seconded. The motion carried unanimously.

1. 1986 Ford F-600 2WD; VIN #102838
2. 1987 Ford Bronco 4WD; VIN #1FMOU15N0HLA45977
3. 1986 GMC Suburban 2WD; VIN #1G5EC16L2FF529

Three (3) pick-up boxes and various bumpers (gift two to schools and one to county law enforcement).

Bill Nation requested a motion to purchase a Caterpillar 140H with attachments at this time. County Clerk Smith advised that this was un-budgeted item and a public hearing must be held prior to using these funds. She suggested it be set up for the next Commissioners' meeting in Rawlins on February 5, 2002.

The Clerk suggested the funds be allocated through the Road & Bridge heavy equipment line item (530-1958 contract services) for \$252,405.11, to be taken out of the special earmarked account after a public hearing for the Caterpillar 140H with attachment. Commissioner Meacham moved to amend the budget item from account #19240, and a public hearing be set. Linda Fleming seconded. The motion carried unanimously. Bill Nation requested an approval number to call Caterpillar and order the motor grader.

Commissioner Fleming moved to authorize \$28,160.00 to purchase 6400 tons of "fines" from Rissler & McMurry at Elk Mountain with haulage to part of CCR #101 and CCR #404. Lee Meacham seconded. The motion carried unanimously.

CLERK

The Clerk advised she had received a letter from Theresa Pacheco with the Wyoming Tobacco Coalition requesting a small office in the Carbon Building. They would like to establish a base in Carbon County. The Commissioners requested that Theresa Pacheco come in and visit with them at the next meeting in regard to this issue.

Commissioner Fleming moved to approve the minutes of December 18, 2001 as written. All changes have been made as requested. Lee Meacham seconded. The motion carried unanimously.

The Clerk advised that salaries of all persons employed on a full-time basis by Carbon must be advertised in January, 2002. She requested signatures for publication by the Commissioners.

BONDS

Commissioner Fleming moved to authorize the chair to sign the bond for Rusena Cobb for the Little Snake River Museum District of Savery in the amount of \$2,000. Lee Meacham seconded. The motion carried unanimously.

The County Clerk presented for approval a Wyoming DOT lease for the Little Snake River Driver's License Office in Baggs for \$360.00 per year. Commissioner Meacham moved to accept the lease to rent part of the library to produce driver's licenses for the State of Wyoming. Linda Fleming seconded. The motion carried unanimously.

The County Clerk requested authority to advertise for a vacancy in the custodial staff. The Board agreed.

The next Board of Carbon County Commissioners is scheduled in Medicine Bow on Tuesday, January 22, 2002, at 7:00 p.m.

There being no further business, the meeting was adjourned at 5:45 p.m. by Chairman Zeiger.

BOARD OF CARBON COUNTY COMMISSIONERS

-s-Artlin Zeiger, Chairman

ATTEST:

-s-Linda Ann Smith, Carbon County Clerk